

Galloway Glens Landscape Partnership – 5th Partnership Board Meeting

19 January 2017, 10:00hrs at Castle Douglas Town Hall

Partnership Board Attendees:

Sir Alex Fergusson	Chairman
Anne Connick	Scottish Environment Protection Agency
Chris Miles	Scottish Natural Heritage
Christine Clarke	Third Sector, Dumfries & Galloway
Ed Forrest	Galloway & Southern Ayrshire Biosphere
Emily Taylor	Working Group Chair (<i>Landscape, Wildlife & Land Management</i>)
Graeme Dickie	Scottish Power
Helen Keron	Glenkens Community & Arts Trust (GCAT)
Iain Howie	Working Group Chair (<i>Cultural & Built Heritage</i>)
John Dougan	Forestry Commission Scotland
John Raven	Historic Environment Scotland
Mary-Ann Smyth	Crichton Carbon Centre
Teresa Dougall	National Farmers' Union, Scotland

Apologies:

Lyndy Renwick	Working Group Chair (<i>Community, Economy & Volunteering</i>)
Patsy Gilroy	D&G Council – Councillor
David McNay	Scottish Environment Protection Agency (deputised by Anne Connick)

Officers in Attendance:

Karen Morley	D&G Council, Countryside Service
McNabb Laurie	Galloway Glens Development Officer
Simon Fieldhouse	D&G Council, Countryside Service

1. Welcome + Apologies

- 1.1 Alex Fergusson called the meeting to order and noted the apologies received from Patsy Gilroy and Lyndy Renwick. David McNay had also provided apologies and was deputised on the day by Anne Connick.

2. Minutes of last meeting

- 2.1 The minutes from the 4th meeting were approved and would therefore be published on the scheme website accordingly.

3. Partnership Board Actions Table

- 3.1 McNabb updated members on the actions outstanding and updated the table attached to the bottom of these minutes.

4. Governance

a. Partnership Agreement

- 4.1 It had been hoped that the partnership agreement, as previously circulated, could be presented to members for approval and signature however following a delayed response from D&G Council Legal department, with a number of queries ultimately being raised, this was not presented for Board approval but would be re-circulated in due course.
- 4.2 Sir Alex Fergusson, having seen the comments raised, was able to reassure members that the changes did not appear to be significant, but only minor in nature – this was endorsed by Scheme staff.

b. Working Group Membership

- 4.3 It was agreed that McNabb would work with the Working Group Chairmen to identify additional members of the working groups, as appropriate. These suggested names would be returned to the Partnership Board for consideration. **ACTION: Potential new working group members to be presented to the Board**

c. Development Stage Finance Overview

- 4.4 McNabb circulated a spreadsheet in the meeting giving an overview of the development stage finances, welcoming any queries. Members noted the contents.
- 4.5 McNabb also provided a detailed breakdown of the studies underway and the cost. It was noted that all studies had been subject to tender and quotations, providing assurance on value for money obtained.
- 4.6 It was noted that Helen Keron, Partnership board member, had supported Mary Smith in the undertaking of the Education programme development brief. This was not felt to be a conflict of interest but would be kept under review and if discussions developed whereby this was felt to be an issue then it would be brought to all parties' attention for consideration.

4.7 It was noted that the Migratory Fish study had not been commissioned. This was unfortunately due to challenges faced when designing the brief and the projects that could realistically be undertaken as a result. Ultimately any resulting project was not deemed feasible in the GG Scheme timescales, but discussion was ongoing with all parties in case this changed.

d. Risk Register

4.8 McNabb circulated a copy of the risk register, giving members an overview of contents. This would remain under review.

5. Broader Scheme Activity

a. Meetings with HLF

5.1 The date of 22nd March (afternoon) was chosen as the most suitable to meet the HLF grant officer and mentor for the mid-point review meeting.

5.2 The Chairman advised of his intention to attend the meeting, and sought one or two other board members to attend also. Volunteers came forward and would be co-ordinated by McNabb through email after the meeting. **ACTION: Volunteers sought for the meeting with HLF.**

b. Meeting with Scottish Power Energy Networks (SPEN)

5.3 McNabb updated members about the meeting with SPEN on 18th of January.

5.4 SPEN had suggested the meeting to get a better understanding of the GG Scheme and to introduce the Kendoon to Tongland 132kV reinforcement (KTR) project. It was an introductory meeting and it had been suggested that communication be retained going forward.

5.5 Initial timescales of the KTR project suggest construction would be between 2020 and 2023. It was noted that this timescale was subject to a number of variables. Full details of the KTR project are available on the internet.

5.6 Members noted the update and recommended that Scheme staff retain open lines of communication with the project. It was reiterated by all that the GG Scheme would not get involved in discussions either for or against the project, retaining neutrality throughout.

c. Meeting with Burcote Wind, Longburn Windfarm

- 5.7 Burcote Wind, seeking to develop Longburn Windfarm (near Carsphairn), had approached scheme staff for an introductory meeting. McNabb and Karen had met Burcote Wind representatives accordingly and had given an introduction to the GG Scheme.
- 5.8 Longburn windfarm was currently in the planning process, hoping to reach the planning committee in coming months.
- 5.9 McNabb and Karen stressed that the GG Scheme would not be seeking to anticipate anything the community would choose to do with any community benefit funding that could result from the development.
- 5.10 Burcote Wind has offered the local community up to 5% community ownership in the development. At this time no local community group has taken up this offer and it was suggested that this offer could be extended to the GG Scheme if it was felt appropriate.
- 5.11 McNabb and Karen had provided an initial indication to Burcote Wind that this was not an offer the GG Scheme would be looking to take up, however the matter was referred to the Partnership Board for their full consideration.
- 5.12 It was agreed by members that this was not suitable for the GG Scheme, partly due to the need for the Scheme to remain independent on controversial development such as this but also the 5 year life of the GG Scheme.
- 5.13 It was agreed that GG Scheme staff would continue to meet anyone who requested a meeting.

d. Political Contact

- 5.14 Members noted that McNabb had met Emma Harper MSP and Finlay Carson MSP, and that plans were underway to meet Colin Smyth MSP. Members agreed that the Scheme should seek to retain equal contact with all political parties.

e. Communications Update

- 5.15 Members noted the website traffic and the social media followers.
- 5.16 Discussion took place about the use of newsletters and the need to continue working to raise the Scheme's profile through this development phase, picked up upon by a couple of members. It was felt that efforts should redouble on this front, aiming to raise the Scheme's

profile and increase the level of understanding about what the scheme was looking to achieve. It was suggested that hard copied of the proposed newsletter be provided to the Community Councils to ensure maximum spread of information.

- 5.17 It was also suggested that the scheme, if printing newsletters, should make use of other information sharing opportunities – i.e. Tesco notice board, CatStrand etc.

ACTION: Newsletters to be drafted and circulated, with hard copies going to each Community Council and other distribution opportunities.

- 5.18 It was stressed that any information circulated shouldn't assume any understanding or knowledge of the Scheme to date.

6. Project Development

- 6.1 It was agreed that any Declarations of Interest in projects under consideration should be made to the meeting and, as projects were now more developed, it was necessary for any person having an interest to leave the room when that project was being discussed.
- 6.2 The aim of this meeting was to consider for the first time the delivery stage budget and to provide an allocation of funding to the main headings.
- 6.3 The funding provisionally awarded by HLF to the delivery stage was £2.7million. Based on the projects under consideration and the assumptions made on the studies underway, the Scheme currently had £3.8million of expenditure under consideration, £1.1million over the HLF award. While acknowledging the range of assumptions made, this meeting sought to reduce this £3.8million figure towards £2.7million.
- 6.4 Overall, members felt that the connection between the projects under consideration and the Galloway & Southern Ayrshire Biosphere had not been sufficiently developed and exploited. Members were asked to keep this in mind when considering projects, potentially increasing the visibility of the Biosphere.
- 6.5 The Biosphere was a key factor in securing the GG Scheme funding and its long term existence, hopefully in perpetuity, could form part of the Scheme's exit strategy after 5 years.

b. Strategic projects

i) Access Audit (Completion due March 2017)

- 6.6 Members noted the Access Audit currently underway by D&G Council, with the aim of providing a coherent approach to the access projects and supported more strategic, long distance routes where appropriate.
- 6.7 Members asked Staff to make every effort to support any discussion surrounding the reopening of the old railway line as this could be a flagship project with much broader benefits than just the local communities involved.
- 6.8 Acknowledging the other projects under discussion, including Loch Ken access and viewpoints, members supported the £150,000 allocation of GG funding towards projects resulting from the access audit.

ii) Arctic Charr Reintroduction (Completion due March 2017)

- 6.9 Members noted the progress made, with the outline feasibility of reintroduction expected March 2017. It was hoped that this could be obtained by the next Board meeting.
- 6.10 Acknowledging the variables that still exist, members were happy to endorse the £50,000 allocation of GG funding towards this potential project.
- 6.11 Members did ask for clarification on the public benefit resulting from the project. Discussion took place on this point and this would be developed further if the project is feasible and supported by the Board.
- 6.12 It was felt that this project displayed some good links with the Biosphere and this could be developed if it was supported.

iii) Branding Opportunities (Complete)

- 6.13 McNabb gave members an overview of the work done and the final report. The report was felt to cover a couple of useful points but members were sorry the opportunities offered as a location within the Biosphere had not been considered further.

iv) Education Programme Development (Complete)

- 6.14 This was primarily a discussion document to consider the projects received through the expressions of interest, the gaps that existed in those under consideration and what could be incorporated into the Scheme's education programme.
- 6.15 Members proposed that this be considered with the Heritage Skills activity, ultimately agreeing to retain the provisional allocation of £150,000 of GG Scheme funding.
- 6.16 A number of members offered to represent the Board on the GG Heritage Skills & Education Steering group. McNabb would co-ordinate the offers of support after the meeting. **ACTION: Establish the GG Heritage Skills & Education Steering Group.**

v) Heritage Skills, Training & Economic Opportunities (Complete)

- 6.17 Members felt the cross over between this and the education programme was so strong that a separation seemed counter-productive.
- 6.18 Based on the results of the study and the importance attributed to this sector of work, members were happy to retain the proposed £200,000 allocation of GG funding. It was essential that work got underway as soon as possible to develop the proposed projects and identifying hosts and partners for the work.

vi) Landscape Character Assessment & Historic Environment Audit (Completion: April 2017)

- 6.19 Noting the range of projects that could result from this study and the early stage of its development, members felt happy, for planning purposes, to retain the suggested £150,000 allocation of GG funding towards the recommendations of this report.

vii) Loch Ken Fishery Study (Completion: Summer 2017 (initial results available March 2017))

- 6.20 Members were interested to see the initial findings from the report. Noting the range of projects proposed, members agreed to retain the proposed GG funding allocation of £100,000 towards resultant projects.

viii) Natural Flood Management Feasibility Study (Completion: March 2017)

- 6.21 Members were interested to note the work undertaken so far, and happy to retain the allocation of £300,000 of GG funding towards potential resultant projects.

- 6.22 A note of caution was raised by a couple of members regarding the link between any proposed Natural Flood Management projects that could be supported by the GG Scheme and the ongoing flood mitigation works involving statutory agencies, particularly in the Carsphairn area.
- 6.23 Ultimately, members were supportive of the Scheme's involvement in this area but we must be aware that flooding is an understandably emotive subject and the GG Scheme's activities should not be seen as separate, or in contradiction to the statutory efforts.
- 6.24 Effective communication between the GG Scheme, D&G Council Flood Team and SEPA was essential and efforts should be redoubled to make sure this topic is tackled in a co-ordinated and coherent manner, complimenting efforts underway. **ACTION: Update D&G Council Flood Team and SEPA on Natural Flood Management Feasibility progress.**

ix) Summary

- 6.25 Acknowledging a range of assumptions had been made, a total of £1,100,000 of GG funding was earmarked for projects resulting from the studies commissioned.

c. Expression of Interest (Eoi) Projects

6.26 Reviewing the governing nine criteria, comments raised at the working groups and considering the landscape scale approach to the area, members reviewed each project in turn and made the following allocations (rounded to the closest £100), summarised with comments where appropriate:

i) Accessing the Galloway Glens

Project (Applicant)	Comments	Provisional Allocation
#GG89 Forrest Estate Walks (TBC, possibly D&G Council)	Members were confident about public access benefits and noted this was the 'wild extreme' of the GG area. Support was strongest towards the Corserine paths (#1-3), rather than the on site improvements (4-6).	£9,900
#GG63 Connecting Town and Country (Castle Douglas Development Forum)	Members supported the aim of helping people access the countryside from the town. Support was agreed to the Threave Nature reserve path improvements and it was suggested this could increase if the Threave Gardens or Bridge of Dee paths could be progressed.	£20,000 (with potential for increase)
#GG68 Exploring the Glenkens (Local Initiatives in New Galloway)	(Helen Keron left the meeting) Members were happy to be able to support the project subject to assurances about the public benefit being addressed.	£21,000
#GG69 Kirkcudbright Bay Views – revealing hidden stories (Solway Firth Partnership)	The project benefits from a large potential user base and is the only coastal element to the GG project area. Members were keen to be able to offer support.	£26,600
#GG90 Crossmichael to Castle Douglas Path (TBC, possible D&G Council)	Members were keen to support the project but concern remained about the number of potential users of the route, the demand for it at present and the fact that portions were already complete. It was suggested that a reduced award be made towards signage and way marking, highlighting the link being made.	£20,000
#GG73 Galloway Glens Canoe Trail (Loch Ken Management Advisory Committee & Others)	Health & Safety concerns were noted from Scottish Power regarding Glenlocharran barrage, however members also acknowledged the level of support from the working groups and general public. It was agreed that Sir Alex Fergusson and McNabb would seek to meet Scottish Power after this meeting to see if these concerns could be met.	£60,000 (subject to meeting with Scottish Power)

#GG74 White Water Kayaking (D&G Council, Outdoor Activities)	As with #GG73 above, Scottish Power have raised some concerns regarding Health & Safety Assurances and the ability to schedule and predict water releases. Sir Alex Fergusson and McNabb would meet Scottish Power to discuss.	£32,000 (subject to meeting with Scottish Power)
#GG30 Connecting People with their Environment: creating enduring legacies (GCAT)	(Helen Keron left the meeting) Acknowledging the other projects suggested in Dalry, members hoped that the 'Walk around Dalry' element would be explored as part of the joint approach (e.g. #GG86.)	£0 (see #GG86)
#GG31 Dalry Community Heritage & Regeneration Project (Dalry Community Property Trust)	(Helen Keron left the meeting) Members felt unable to support the Council Depot shed acquisition due to the lack of 'Heritage' angle. Members were keen to support the heritage trail around Dalry proposal, but as part of a combined development with the Watson Bird Centre (#GG30) and the Community Council (#GG86)	£0 (see #GG86)
#GG86 Birds, Burns & Ballads (Dalry CC)	(Helen Keron left the meeting) Members were keen to support the proposal, including the walk elements from #GG86 and GG30 to provide a really well considered and researched history to the town. The application sought £33,600 but GG input could increase to a max of £50,000 to acknowledge this.	£50,000 (maximum)

ii) Wildlife & Habitats of the Galloway Glens

Project (Applicant)	Comments	Provisional Allocation
#GG75 Conservation of Red Squirrels (Glenkens Red Squirrel Group)	Members wanted to support the group's efforts, noting the iconic status of the species (also being a Biosphere priority species). Members wanted the applicant to develop the education and study element to the work, increasing the public benefit elements.	£22,600
#GG76 Greenland White-Fronted Geese (RSPB Scotland)	Members were keen to support the project, noting the public engagement opportunities offered. It was felt that this project should explore opportunities to align with other Goose projects in D&G	£22,700
#GG77 Habitat creation and enhancement for Black Grouse (RSPB Scotland)	Some members felt this species and the habitats it preferred lent this project very well to the Landscape Scale approach of the GG Scheme, however concerns were raised over the relatively restricted coverage of the GG Scheme on the area of core population. Following much discussion, members suggested a reduced level of support which would	£40,000

	hopefully support efforts to get this project underway	
#GG78 Ken-Dee Marshes Nature reserve access and interpretation (RSPB Scotland)	Members were keen to support the project.	£4,800
#GG80 Threave Nature Reserve (National Trust for Scotland)	Members acknowledged the changes underway at NTS but were keen to support this project acknowledging the flagship site and the benefits that could result from this project, providing it was suitably ambitious. HLF had raised concerns about the ambition of this project and with new staff in place it was hoped that this project could result in wetlands of regional or national importance	£90,000
#GG85 Black Water of Dee Restoration (Galloway Fisheries Trust)	Members were keen to support the project and asked that GFT align the project with the educational programme and potential access improvements on Raiders Road	£39,900
#GG83 Peatland Connections (Crichton Carbon Centre)	(Mary-Ann Smyth and Emily Taylor left the meeting) A Biosphere priority habitat. Members wanted to exploit connections with #GG81 and #GG82. Discussion took place over the match funding requirement and the limited match funding opportunities in this sector. Members asked that the applicant be advised of their wish to support but consider phasing options or alternative funding approaches.	£85,900
#GG56 Muirdrochwood Community Woodland (Carsphairn Community Trust)	Much discussion took place. Members were keen to support the applicant's endeavours but felt unable to support to the extent sought. A reduced award of £25,000 was agreed, focussed on the amenities on site - particularly the education shelter and surrounding access improvements. It was hoped the applicant would be able to obtain match funding from other sources.	£25,000
#GG58 Barhill Woods Kirkcudbright (Kirkcudbright Development Trust)	Members felt this was a good Community Woodland counterbalance to #GG56 and were keen to offer support.	£25,000

iii) Education in the Galloway Glens

Project (Applicant)	Comments	Provisional Allocation
#GG08 Children of the Biosphere: A seasonal Gallimaufry (GCAT)	(Helen Keron left the meeting) Members wanted to support the project but felt this should be adopted on a scheme-wide basis as part of the education programme. Therefore while this would not be pursued as a stand-alone 'project', the applicant would be approached as part of the education programme discussions.	£0
#GG10 Glens Sust (Crichton Carbon Centre)	(Emily Taylor and Mary-Ann Smyth left the room) Members were keen to support the project. A small query was raised over the why the name had changed from 'Biosphere explorers'.	£20,500
#GG55 Drystane Dykes of the GG – Demonstration (Local Dry Stone Walling Association)	Members wanted to support the project, asking it to tie in with the heritage skills activity and demonstration workshops	£1,000
#GG28 Connecting Community & Landscape (GCAT)	(Helen Keron left the room) Members approved of all the intentions of the project but felt that this was so broad in focus that it possibly replicated the Education programme. While members didn't feel able to support this as a stand-alone project, it was hoped that the constituent parts could form part of the Education programme	£0
#GG81 Peatland Management Poster (TBC)	Members wanted to support the project in association with #GG83	£2,400
#GG82 Peat Cultures (TBC – The Stove Network)	Members wanted to support the project in association with #GG83	£4,400
#GG26 Ken Words – Linking Landscape and People (GCAT)	(Helen Keron left the room) Members wanted to support the project, on the proviso that it operate on a Galloway Glens wide basis. Members agreed on a reduced intervention of £16,000, in the hope that Project Co-ordinator costs could be sourced elsewhere, possibly Creative Scotland	£16,000

iv) Heritage Hubs in the Galloway Glens

Project (Applicant)	Comments	Provisional Allocation
#GG21 Parton Kirk & James Clerk Maxwell (Parton CC)	Members were keen to support the proposal, possibly excluding the café element to align with other 'Heritage Hubs'.	£80,000
#GG29 Dalry Heritage Project (Dalry Town Hall Management Committee)	Members felt unable to support the hall extension to include the café, but the Heritage centre improvements were a good fit with the governing criteria. It was queried whether this could include Donald Watson information and highlight Dalry's Knights Templar connection.	£14,600
#GG39 Balmaghie, The Future (Balmaghie Sacred Landscape Trust)	The project was supported by all members in principle but concerns remained about the sustainability of both buildings and the purchase had not yet been completed. It was noted that the project may better suit its own application to HLF. With genuine regret, members felt unable to keep this project under consideration as part of the GG scheme, but all other elements of support would be offered to the applicant.	£0
#GG42 Tolbooth Tales: The Story of Law and Order (D&G Council - Arts and Museums)	Members were keen to support the project	£13,600
#GG46 Crossmichael Community Heritage & Living History Project (Crossmichael & District CC)	Members were keen to support the project but wondered if the proposed salary costs would be better undertaken centrally by the GG Scheme or could be supported by the proposed GG Heritage Skills Officer, hence the reduced award.	£24,000
#GG13 Balmaclellan Community & Heritage Hub (GCAT)	(Helen Keron left the meeting) Members were keen to support the project, noting the need for improvements to the centre of Balmaclellan and the success of the Men's Shed behind the Smiddy. It was hoped that a reduced award of £100,000 would be a significant boost to the project but also the actual work itself may benefit from the heritage skills work, acting as a test case of building techniques etc. and also as a venue for other GG activities.	£100,000

v) Visiting the Galloway Glens

Project (Applicant)	Comments	Provisional Allocation
#GG04 Loch Ken: Alive (Loch Ken Management Committee)	Members were keen to support the project, only querying whether the proposed project officer would be better considered as part of the proposed GG Access officer role.	£74,000
#GG05 Branding & Marketing of the Glenkens (TBC)	Members acknowledged the findings from the Branding Opportunities study and much discussion took place. Ultimately members felt the 'heritage' angle to this project was light and, based on the findings of the report, the GG Scheme, limited in timescale and the area of operation, might not be best to progress this proposal.	£0
#GG22 The CatStrand – A GGLP hub in the heart of the Glenkens (GCAT)	(Helen Keron left the meeting) Members felt that this project had merit but it was hoped that through the support proposed to GCAT through other sources – i.e. the Balmaclellan Community & Heritage Hub, a partnership relationship could be formed that would allow the work proposed to take place on a more informal basis.	£0
#GG15 Community Engagement Officer, New Galloway (New Galloway Community Enterprises)	(Helen Keron left the meeting) Members were supportive of the New Galloway Shop project but felt that the understandable New Galloway focus of this project was not well suited to the GG Scheme and the additional heritage activities proposed were not a perfect fit with the other responsibilities of the role.	£0
#GG87 The Galloway Glens Experience (Southern Upland Partnership)	(Ed Forrest left the meeting) Members were keen to support the project.	£28,400
#GG43 Dee Treasures (D&G Council – Arts & Museums)	Members were keen to support the project. Discussion took place about the use of Apps and the costs attributed to this were considered to be light but worthy of further consideration.	£20,800
#GG02 On the Artist's Trail (D&G Council – Arts & museums)	Members were keen to support the project, which would be an example of the GG scheme and the Kirkcudbright Galleries project working well together	£12,100
#GG19 Dark Skies Visitor Centre (Kirkcudbright Development Trust)	Members were keen to support the project. Members felt the Biosphere presence and link should be developed and also that this could support other sites in the Dark Sky Park by directing visitors.	£59,000

vi) Understanding the Galloway Glens

Project (Applicant)	Comments	Provisional Allocation
#GG32 Raiders Road Deserted Settlements (TBC)	Members were keen to support the project and if anything, wanted it to be bigger than the current proposal – while acknowledging the wish and capacity of the loose group proposing the work. It was suggested that this could be developed by employing an archaeology organisation as further support. Staff would explore this.	£20,800
#GG45 The Galloway Glens Regional and universal Mapping Project (GGRUMP) (DAMP)	Members were keen to support the group’s move into the GG area and replication of its success so far. Members hesitated to support the additional website proposal due to concerns about sustainability, ownership and replication of this feature with others that are on the market. A reduced allocation was therefore made.	£10,000
#GG47 Origin of Place names in the Galloway Glens (TBC)	Members felt the principle deserved support, but there was much still to define regarding the scholarly input vs the broader public benefit and how it related to other projects. Focus should be on disseminating and communicating the findings. It was agreed this should investigate the origin of place names and not just Gaelic place names.	£20,000
#GG48 Forgotten Voices/Native Tongues (Stewartry CVS)	(Iain Howie left the meeting) Members were keen to support the project, but were keen if possible to steer the content of the discussions towards topics such as: Landscape Change, Forest History, crofting and droving and contemporary life. Members also wanted to develop the intergenerational angle of the work. Queries were raised about the possible inclusion of Scots songs.	£4,900

d. Heritage Small Grants Scheme

6.27 Members noted and re-iterated their wish to have a small grants scheme during the delivery phase. This would be refined at subsequent meetings but had an estimated GG input of £100,000 over the five years.

e. Scheme administration

6.28 Members reviewed suggested proposals for staffing and administration of the delivery stage. It was noted that this was a first draft and for planning purposes proposed an overall GG input of approximately £650,000.

6.29 Queries were raised about whether the staff would be self-employed or employed under D&G Council conditions. This would be discussed with HLF.

f. First draft of the Delivery Stage Budget

6.30 All project discussions so far in the meeting could be summarised as follows:

Headline Expenditure	Proposed HLF input
Projects resulting from Studies	£1,100,000
EoI Projects	£1,121,900
Heritage Small Grants Scheme	£100,000
GG Staff + Administration	£650,000
Projected HLF requirement (A)	£2,971,900
Total HLF Award (B)	£2,730,261
<i>Variance (B-A)</i>	<i>-£241,639</i>

6.31 Members acknowledged that these figures included a number of assumptions but this could act as a first draft for planning purposes.

6.32 It was noted that no decisions made at this meeting guaranteed funding for any project, with subsequent stages of review by the Board and ultimately subject to approval by HLF. Therefore projects that continue under development would be simply advised of a 'provisional allocation' of funding.

7. Geographical Spread of Projects

7.1 Members noted the maps that had been circulated indicating the location of projects in the GG Scheme area.

8. Next Steps

8.1 Scheme staff would now:

- Advise all EoI project applicants of decisions made and continue development work with the chosen projects
- Continue to progress any outstanding studies and seek preliminary results
- Develop the outcomes of the studies that have completed into more detailed projects or programmes

9. AOB

9.1 There was no other business.

10. Date & Time of Next Meeting

10.1 The next meeting would be held after the HLF meeting on 22nd March, date TBC.

10.2 The Meeting was brought to a close at 16:30hrs, with the chairman's thanks to all members for their time through a long but very productive day.

Outstanding Partnership Board Actions

Action Ref	Issue	Who?
2.5.3	Partnership Agreement to be signed by Partners	ML
3.9.4	Recording of Partnership Board attendance Attendee time to be investigated	ML
5.4.3	Potential new working group members to be presented to the Board	ML
5.5.2	Board member volunteers sought for the meeting with HLF	ALL
5.5.17	Newsletters to be drafted and circulated, with hard copies going to each Community Council and other distribution opportunities.	ML
5.6.16	Establish the GG Heritage Skills & Education Steering Group	ML
5.6.24	Update D&G Council Flood Team and SEPA on Natural Flood Management Feasibility progress.	ML